

to-meeting b

1. The Secretary of the Board by memorandum informs staff of deadlines for possible agenda meeting date, deadline for Consent Agenda and Information Agenda items, Agenda mailing date.
2. List of preliminary items due in Office of Board of Regents by 9:00 a.m.
3. Electronic copy of agenda items (including regular, consent agenda, and information items) in initial draft in Office of Board of Regents so that a tentative agenda can be prepared at Agenda Book meeting.
4. Agenda Book meeting
5. Proposed items for executive session of the Board of Regents due to the Vice Chancellor General Counsel.
6. Revised/final items due by electronic copy to Office of Board of Regents by 9:00 a.m.
7. Agenda presented by Secretary of the Board to the Chairman for approval.
8. Agenda book made available electronically to r