AGENDA ITEM – Sample

2. TTUHSC: Approve appointments with tenure.	
	[Estimated time to present time and anticipated discussion]
Presenter: [Name of presenter(s)]	Presentation time:minutes
Board approval required by:	 [Cite Regents' Rules, OP, or whatever statue or rule that requires approval of proposed item.]
<u>RECOMMENDATION</u>	
The President recommends and the Chancellor concurs that the Board of Regents approve that tenure be granted to the faculty as listed below for Texas Tech University Health Sciences Center contemporaneously with each appointment:	
, Ph.D., new Psychology, College of Arts and S	professor in the Department of ciences. Dr. ABC was previously