

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

Operating Policy and Procedure

HSC OP: 02.05, **Confidentiality of Information on ADVANCE System**

PURPOSE: The purpose of this Health Sciences Center Operating Policy and Procedure is to assert the confidential nature of the information contained on the ADVANCE System and to set forth the procedures to be used for access to the information.

REVIEW: This Operating Policy and Procedure will be reviewed on April 1 of each even-numbered year (ENY) by the Vice Chancellor for Institutional Advancement, with recommendations for revisions forwarded to the Executive Vice President for Finance and Administration.