



- c. The REVIEW section should define the individual(s) responsible for reviewing the HSC OP and the date the review takes place.
  - d. The POLICY/PROCEDURE section should explain the specifics (who, what, when, where, how, and why) of the policy/procedure.
  - e. The heading and format of all HSC OPs should be similar to this document.
3. **Development of a New HSC OP.**
- a.

