

TECH UNIVERSITY HEALTH SCIENCES CENTER

HSC OP:

- (4) LARC Animal Occupational Health program: Health surveillance guidelines are designed to protect both people and the laboratory animals, and are based on the *Guide for the Care and Use of Laboratory Animals* (NRC 2008) *Biosafety in Microbiological and Biomedical Laboratories, 5th Edition (2007)*, and other relevant published information.
- (5) COVID-19 Vaccination : The Office of Institutional Health will provide, upon request, TTUHSC employees and students working or learning at a health care setting with direct patient care education and information on obtaining a COVID-19 vaccination. Education may include the benefits, risks, and potential side effects associated with the vaccine. Additionally, information will be provided regarding vaccine dosage as well as where to acquire the COVID-19 vaccine. Such requests for education and information on COVID-19 vaccinations will be voluntary.

In the event a non-TTUHSC facility requires COVID-19 vaccination, TTUHSC employees and students may be subject to those requirements as further provided in [attachment G](#) to this operating policy.

b. Identification of Covered Individuals:

- (1) All TTUHSC students with direct patient care: covered under the Screening and Immunization Fee
- (2) TTUHSC employees and volunteers (who have patient contact or work directly with animals): Updated lists of covered individuals will be provided to the Office of Institutional Health as requested and in a timely manner.
- (3) Individuals working with animals through the Laboratory Animal Research Centers

c. Health Records:

- (1) Employees: Each designated office shall maintain a separate health record including immunization, TB testing records, and exposure investigation documentation on SOM employees with direct patient care. All employees outside the SOM with direct patient care will be maintained through the Office of Institutional Health.
- (2) Students : The Office of Institutional Health shall receive, validate, and maintain required pre-matriculation immunization documentation. Annual TB testing, influenza, and exposure management documentation will be coordinated and maintained through the Office of Institutional Health.
- (3) Volunteers: Each campus that has a volunteer program will determine where the records will be maintained

d. Education/Training Program:

- (1) Education towards primary prevention, early detection, and management of exposure will be coordinated through the Office of Institutional Health and the designated health surveillance units.

3. Responsibilities :

- a. Covered Individuals: Responsible for reporting any exposure incidents to their immediate supervisor, or as otherwise designated per campus protocol, and for obtaining all immunizations/tests as required under the program.

b. Deans or Dean's Designee of each School:

- (1) Responsible for designating the school's Institutional Health Resource office, entity, or individual and communicating with the Office of Institutional Health to ensure that the program operates in accordance with this policy.
- (2) Require personnel under their supervision attend scheduled training sessions and keep follow up appointments as necessary with the Office of Institutional Health.
- (3) Responsible for implementing disciplinary action, if necessary, in matters of non-compliance involving covered individuals under their supervision.

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