

# TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

## Operating Policy and Procedure POLICY/PROCEDURE:

### Advertising of Construction Services.

TTUHSC complies with rules and guidelines governed by the Texas Procurement and Support Services (TPASS) and other specific State requirements (e.g., DIR). Advertising for projects institutionally managed by TTUHSC [Facilities – Engineering Services, Planning, Design & Construction (PD&C)] and larger capital projects managed by the TTU System Facilities Planning and Construction (FP&C) will utilize a variety of methods to advertise for construction projects, contracts and services [e.g., Request for Proposals (RFP's), Bids, etc. (collectively – Requests)] and seek to maximize interest and participation of potential and qualified contractors and obtain the best value for the institution. These methods may include, but not be limited to:

- a. Electronic State Business Daily (Texas Comptroller Marketplace Website Posting)
- b. The TechBid System
- c. Construction Information Services companies, such as F.W. Dodge, Associated General Contractors, Inc.
- d. Individual solicitations
- e. FP&C website – for FP&C managed projects

NOTE: Certain minor construction services, e.g. job order contracting, may utilize companies that have

Documents and Responses relating to TTUHSC construction services contracts projects managed by Facilities, TTUHSC, will normally be issued and received by:

Managing Director of Procurement Services  
TTUHSC Purchasing Office  
3601 4<sup>th</sup> St., STOP 9021, TTMCSW Suite 2000  
Lubbock, Texas 79430-6217

- b. Responses must be received by the date and time specified in the Requests. Late responses will be returned unopened.

3. **Opening and Public Disclosure of Responses.**

- a. All Responses will be opened by :