

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

Operating Policy and Procedure

HSC OP: 63.07, **Vehicles - Inscription and Painting**

PURPOSE: The purpose of this Health Sciences Center Operating Policy and Procedure (HSC OP) is to establish a standard policy for painting and inscribing all TTUHSC-owned vehicles and equipment in accordance with state law, Texas Tech Identity Guidelines and TTUHSC policies.

REVIEW: This HSC OP will be reviewed on May 15 of each even-numbered year (ENY) by the Director of General Services and the Associate Vice President for Business Affairs, with recommendations for revisions forwarded to the Executive Vice President of Finance and Operations by May 31.

POLICY/PROCEDURE:

1. Background

Texas Education Code §51.932 states, "A motor vehicle, trailer, or semitrailer that is the property of and used exclusively by any institution of higher education as defined by Section 61.003 must have the name of the institution printed on the sides

3. **Acquisitions**

Any vehicle, trailer, or equipment subject to licensing and/or vehicle inspection will be painted white and inscribed as indicated above. New vehicles purchased will include specifications that they will be white. Previously owned vehicles that are purchased or donated will be repainted