

TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER

Operating Policy and Procedure

HSC OP: 75.14, Non-Employee Incident /Injury Procedures & Reporting

PURPOSE: The purpose of this Health Sciences Center Operating Policy and Procedure (HSC OP) is to establish procedures for responding to and documenting incidents involving and/or injuries incurred by persons on Texas Tech University Health Sciences Center (TTUHSC) property including, but not limited to, visitors, patients, volunteers, T.f.P.) and

U

2. Procedures

Upon observing or being informed of a visitor, patient, volunteer, or student incident / injury in a non-clinical area, department employees shall follow the procedure/steps set forth in the "Non – Employee Incident / Injury Response Flow Diagram (Attachment A).

- a. If the individual is unconscious, incoherent, or unable to rise, call 911 immediately from any campus phone, cell phone, or public phone, then call Texas Tech Police Department. Do not attempt to lift or move an individual if not medically trained, and if the individual is not at

~~ff(22)(11)557(11)4/5.7 (Tw 402(62)-024(5)2T(0-0.008 T(14(.2 (t)-15.7 (-)-2ent)]T0 Tc 0 Tw 5(99(.2 (t)-15.7 ()6 1 d~~