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AUTHORITY

Pursuant to state regulations Texas Government Code §660.071 and §660.072(1) and documented in Textravel- Transportation – Travel by private aircraft Texas Tech University Health Sciences Center (TTUHSC) OP 79.03, employees of TTUHSC may be reimbursed for official travel at the current rate authorized in the General Appropriations Act, Article IX §5.04. Prior to initial travel authorization under this provision, the employee must submit this application to the Office of the President certifying the following qualifications and assurances.

CERTIFICATIONS

1) I certify that I hold the following pilot certifications and ratings (copy of current certificate attached to initial application):

Privileges \_\_\_\_\_

Certificate number \_\_\_\_\_

Ratings \_\_\_\_\_

Date of issue \_\_\_\_\_

2) I certify that I have a current flight review (copy of log book entry attached to initial application):

Date of current flight review \_\_\_\_\_

Expires \_\_\_\_\_

3) I certify that I have a current FAA Medical Certificate (copy attached to initial application):

Type Certificate \_\_\_\_\_

Date of examination \_\_\_\_\_

Expires \_\_\_\_\_

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## VERIFICATIONS

- 1) The aircraft is personally owned by me or leased under a contract with a term of at least one month that gives me sole possession and use of the aircraft while the lessor retains ownership of the aircraft;
- 2) The aircraft is registered under Federal Aviation Regulations (FAR), Part 47;
- 3) The aircraft has been and will be maintained in accordance with Federal Aviation Regulations, Part 43, and meets airworthiness standards under FAR, Part 23;
- 4) The aircraft will be operated in accordance with Federal Aviation Regulations, Part 91;
- 5) I have and will maintain appropriate insurance coverage on the aircraft and all associated flights;
- 6) I understand that passengers may not be carried while the aircraft is in use for official travel;
- 7) I will provide the university with a release from liability associated with travel in personally