Mentor-

## Mentor and Mentee Establishment of Expectations

Wester and Wester Establishment of Expectations
Resources available for support are the DBBS Resolution of Conflict and Code of Conduct Policies, and the NS Program Directors. Answer each question, addressing the specifics mentioned below each one. Use as much space as you need.
What is the best way/technology to get a hold of each other? What is the appropriate time frame to expect a response?
When do you plan to meet (be as specific as you can), how long will the meeting be?
Describe traine -reviewed literature, in-lab working hours, etc.).
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Trainee will participate in the following ongoing events:
What does this participation look like (attending, presenting, asking questions)?
In what form and how often can the trainee expect to receive feedback regarding overall progress, research activities, etc.?
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What funding is available to attend these meetings?

Discuss additional opportunities to network (e.g. meeting with seminar speakers, etc.)

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Discuss expectations regarding vacations and time away from campus and how best to plan for them.

List expectations for years 1-5. Include coursework, MTE, qualifying exam deadlines, thesis proposal, intervals for thesis update meetings.

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Identify short-term and long-term goals and discuss any steps/resources/training necessary to accomplish the goals (reference IDP discussions as appropriate).

If career goals are uncertain, discuss ways to identify opportunities for career exploration (visit DBBS website).

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Identify the skills and abilities that the trainee will focus on developing during the upcoming year. These could be academic, research, or professional skills, as well as additional training experiences such as workshops, courses, or internships.

Will you expect to meet specifically to discuss this balance on a regular basis or as commitments to efforts outside the lab change?

How will you resolve conflicts? Both mentor and mentee should be aware of the Resolution of Conflict Policy and the Code of Conduct Policy posted by DBBS.

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List here any other areas of underst-5(hiP.17Tm@es)1he)]werl[5]i(her)8(o)4(de 62)4(ng)-3(e?)6)]T#TQ@ET@offT