

FEDEX

Packages must be received in Mail Services by 3:00pm to be processed the same day. For large quantities, the earlier the better. Call Receiving/Mail at 743-2092 to schedule a pickup. Questions? Call 743-2021.

Find shipping forms online at <https://www.ttuhs.edu/general-services/receiving/forms.aspx>

Shipping Date : __ B B / __ B B / 20

Number of packages: _____

Recipient Information

Contact Name (Attn.): _____

Company Name: _____

Street Address _____

(NO PO Box Addresses)

Address 2: _____