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## **Graduate Student Leave Form**

Students planning to be **aw** from the School of Pharmacy Pharmaceuticaer Department (other an holidays) or who are off for sick time must submit araduate Student Leave Form If the leave is related to industry, the student may not receive pay from an industry and Texas Tech Unityes multaneously while tang leave of absence.

Personal/Vacation Time: Leave form must be completed, approved by Advisor/PI and submitted to the Graduate Program Coordinatorin advanceof time off.

Sick Leave: Approved leave form must be submitted immediately upon return from time off.

x The student will complete4(t)1.4ws f 1.5.(p)- T-(p)- will be forwarded to the GSBS Office in Lubbock for their approval a x