

6. The Hearing Committee Chair shall keep an audio taped record of the hearing, which shall include date, time and location of the hearing, names of those present, and any evidence (e.g., records, written testimony, and duplicated materials) introduced.

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1. After completion of the hearing, the Hearing Committee shall meet in closed session and prepare written recommendations. Copies of the Hearing Committee Chair's report shall be forwarded to the involved parties within five (5) business days.
2. Either party may appeal the hearing committee's decision by filing a written request for review by Dean of the School of Medicine within five (5) business from receipt of the committee's decision. The Dean of the School